

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING
Monday September 10, 2018 5:30 p.m.
General Brown Room - Jr./Sr. High School

MINUTES

REGULAR MEETING

The meeting was called to order at 5:30 p.m. by President Klindt, followed by the Pledge of Allegiance

MEMBERS PRESENT: Sandra Young Klindt, President; Natalie Hurley, Vice President; Daniel Dupee II; Brien Spooner; Jamie Lee; Albert Romano, Jr.; Kelly Milkowich

OTHERS PRESENT: Barbara J. Case, Superintendent of Schools; Lisa K. Smith, Assistant Superintendent; Gary Grimm, Transportation Supervisor/Operations Manager; Joseph O'Donnell, Principal Brownville Glen Park Elementary; David Ramie, Principal Dexter Elementary; Nicole Donaldson, Principal Jr.-Sr. High School; Jennifer Stanton, Assistant Principal Jr.-Sr. High School; Melissa Nabinger, Director of Student Services; Deanna Gullquist, Network Administrator; Debra Bennett, District Clerk; Staff members: Mrs. LaSage and Mr. Phillips; 5 students from Mr. Phillips' Government class, and 1 student from Indian River CSD.

Approval of Agenda

Motion for approval by Daniel Dupee, seconded by Natalie Hurley, with motion approved 7-0.

Presentations - (none at this time)

Public Comment Requests - (no requests at this time)

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Daniel Dupee, and seconded by Brien Spooner - Motion approved 7-0.

1. Approval of Minutes as listed:
 - August 13, 2018 - Regular Meeting
 - August 27, 2018 - Special Meeting

2. Approval of Building and Grounds Requests as listed:
 - JSHS Fisher Field - September 1 through October 13, 2018 as per schedule - Dexter Pop Warner Football - games
 - DEX Elementary gymnasium, cafeteria and band room - Thursdays from September 6, 2018 through June 20, 2019 from 6:00 p.m. to 8:00 p.m. - YMCA Karate Club - classes
 - BGP Elementary OT/PT room - Monday - Fridays from September 10, 2018 through June 26, 2019 from 3:30 p.m. to 5:30 p.m. - Jillian Goodrich - Reading/Math Tutoring (fee TBD)
 - DEX Elementary music room - Wednesdays and Thursdays from September 12, 2018 through June 20, 2019 from 4:00 p.m. to 6:30 p.m. - Lindsey Davis - private piano & woodwind lessons - \$12.50 per lesson
 - DEX Elementary room - Wednesdays from October 1, 2018 through June 19, 2019 from 3:45 p.m. to 5:30 p.m. - Tanna Fleming - yoga classes - (fee TBD)
 - BGP Elementary cafeteria - October 3,10,17,24, 31; November 7,14, 2018; March 20,27; April 3,10,24; May 1,8, 2019 from 3:30 p.m. to 4:45 p.m. - Good News Club meetings

3. Approval of Conferences and Workshops as listed:
 - Rebecca L. Flath - Benefit Services Group Fall Seminar - Hilton Garden Inn, Watertown, NY - September 19, 2018
 - Barbara J. Case - Jefferson-Lewis School Boards Association Fall Dinner Meeting "*New Mental Health Laws to Provide Instruction to All Students*" - September 27, 2018
 - Natalie Hurley - Jefferson-Lewis School Boards Association Fall Dinner Meeting "*New Mental Health Laws to Provide Instruction to All Students*" - September 27, 2018

4. Approval of Conferences and Workshops as per *My Learning Plan* Report 9/13/18

5. Approval of Financial Reports / Warrants (none at this time)

REGULAR AGENDA

Other Discussion and Action

Board Member Reports / Staff Member Reports / Presentations

1. Comments / Information from Board Members
 Questions arose from Members regarding class sizes and grade centering. Following discussion and consensus from the Board, they requested Mrs. Case investigate grade centering, and asked to review a previous study commissioned on this topic.
2. Staff Member Reports
 Ms. Donaldson reported that school was off to a good start. The first lock-down drill was conducted today.
3. Staff Member Presentations (none at this time)

Items for Board Information / Discussion

4. Board Information - Policy Review
 - ❖ Board Discussion - 1st Reading - *draft Policy #5660 - School Food Service Program and Meal Charge Policy*
 - ❖ Board Discussion - Delete *Policy #5662 - Food Service Account Charging Policy* (to be deleted following adoption of Policy #5660)
5. Board Information - "Friendship" payment in lieu-of-taxes has been received from Frontier Housing Corporation for Poole Memorial Park Apartments (\$2000), and Smith Hill Apartments (\$500).
6. Board Information - Invitation from Jefferson-Lewis School Boards Association Fall Dinner Meeting - Topic: "*New Mental Health Laws to Provide Instruction to All Students*" - Ryan's Lookout, Henderson, NY - September 27, 2018

Items for Board Discussion / Action

7. Board Discussion / Action - Approval of **New York State School Boards Association** membership dues for the period of July 1, 2018 to June 30, 2019 - \$7,625. (2017-2018 dues \$7,475)
 Following discussion, the Board asked that NYSSBA services be tracked for the 2018-2019 school year to evaluate future membership.
 Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 7-0.
8. Board Discussion / Action - Nomination of Voting Delegate for the 2018 NYSSBA Annual Business Meeting - Saturday, October 27, 2018 at 8:00 a.m. at the Sheraton New York Times Square Hotel.

 The Voting Delegate must be present from the opening of the annual meeting at 8:00 a.m. on Saturday, October 27th, until the termination of Association Business.
 Nomination of Kelly Milkowich as Delegate by Sandra Klindt, seconded by Daniel Dupee, with motion approved 7-0.
 Nomination of Sandra Klindt as Alternate by Albert Romano, seconded by Daniel Dupee, with motion approved 7-0.
9. Board Action - Approval of **2018-2019 Substitute Instructional and Non-Instructional Personnel Item #11-D**, as continued from the Organizational Meeting held July 3, 2018.
 Motion for approval by Brien Spooner, seconded by Albert Romano, with motion approved 7-0.

Substitute Teachers	Substitute Aides	Substitute Food Service
Corissa Grey Jeralee Jobson Maria Schueler Theresa Thilges Helen Timerman	Theresa Thilges Ashley Morrow Nikki Leeper	Ashley Kudlack

10. Board Action - Approval is requested to award **Steete-Ponte (Yorkville) for the purchase of one 2019 Ford F-250 truck in the amount of \$25,199.**
 Motion for approval by Brien Spooner, seconded by Kelly Milkowich, with motion approved 7-0.

11. Board Action - Approval of **Committee on Special Education Reports**
 Motion for approval by Albert Romano, seconded by Brien Spooner, with motion approved 7-0.

Items for Board Action - Personnel

12. Board Action - Personnel changes as listed:
 A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed is made by Brien Spooner, seconded by Jamie Lee, with motion approved 7-0.

(A) Retirements: (none at this time)

(B) Resignations:

Name	Position	Effective Date
Rebecca Beaudoin	Teacher Assistant	8/31/2018
Pamela Jewett	Cashier	8/28/2018

(C) Appointments:

Name	Position	Annual Salary / Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
^Kathy A. West (correction)	Substitutute Teacher	^Correction from August 13, 2018 90/day	n/a	9/01/2018
Charles T. Cady	Substitute Teacher	\$80 per day	n/a	9/11/2018
.....	Substitute Teacher Aide	\$11.46 per hour	n/a	9/11/2018
.....	Subsitute Cleaner	\$11.51 per hour	n/a	9/11/2018
Kyle T. Scordo	Substitute Teacher	\$85 per day	n/a	9/11/2018
Michael E. Branski	Substitute Teacher	\$80 per day	n/a	9/11/2018
Jenna A. Matthews	Substitute Teacher	\$85 per day	n/a	9/11/2018
Joseph M. Machia	Substitute Cleaner	\$11.51 per hour	n/a	9/11/2018
Wendy Johnson	Teacher Assistant	\$17,620 annually-Step 4 (prorated)	4-Year Probationary Tenure Appointment commencing 9/11/2018	9/11/2018

ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

13. FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

Motion for approval by Brien Spooner, seconded by Albert Romano, with motion approved 7-0.

- **Charles T. Cady** - Substitute Teacher
- **Kyle T. Scordo** - Substitute Teacher
- **Michael E. Branski** - Substitute Teacher
- **Jenna A. Matthews** - Substitute Teacher
- **Joseph M. Machia** - Substitute Cleaner
- **Wendy J. Johnson** - Teacher Assistant

SUPERINTENDENTS’ REPORTS

14. Assistant Superintendent - Mrs. Smith
 15. Superintendent - Mrs. Case shared a Board Meeting Presentation Schedule (to include teachers and students) / Dates for Strategic Action Plan Overview / Board of Education Goals (draft for October 1 meeting). Mrs. Case also discussed a review of current policies #7130 Residency and #7132 Non-Resident Students. The Board asked Mrs. Case to revise the current policies to reflect past practice, yet allow for exceptions under extraordinary circumstances.

CORRESPONDENCE & UPCOMING EVENTS

16. Correspondence Log

ITEMS FOR NEXT MEETING Monday, October 1, 2018 - Regular Meeting will begin at 5:30 p.m. in the General Brown Room

17. 2nd Reading - Policy #5660 / Delete Policy #5662 / 1st Reading of revised residency Policies # 7130 and #7132 / Review of revised Board Goals for 2018-2019 / Presentation from Bernier & Carr Associates / Presentation of Annual External Audit

PROPOSED EXECUTIVE SESSION

18. **A motion is requested to enter executive session** for the discussion of a current specific legal matter.

Motion for approval by Natalie Hurley, seconded by Brien Spooner, with motion approved 7-0. Time entered: 6:17 p.m.

RETURN TO OPEN SESSION

19. **A motion is requested to adjourn the executive session** and reconvene the regular meeting.

Motion for approval by Daniel Dupee, seconded by Albert Romano, with motion approved 7-0. Time: 6:25 p.m.

MOTION FOR ADJOURNMENT

20. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Jamie Lee, seconded by Kelly Milkowich, with motion approved 7-0. Time adjourned: 6:37 p.m.